

RECORD OF PROCEEDINGS

CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

SPECIAL MEETING OF THE BOARD OF DIRECTORS

September 17, 2025

The special meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at 240 Tennis Club Rd, Keystone, Summit County, Colorado, at 7:00 pm on September 17, 2025.

PRESENT

Mark Lampert - Chairman
Ken Jensen – Secretary/Treasurer
Frederick Norman – Assistant Secretary/Treasurer
Candace Merrell - Director
Lisa Glenn – District Manager
John Engel – Assistant Manager and ORC

Chairman Lampert called the special meeting to order at 7:03 pm.

The Board excused the absence of Vice Chairman Brad Rastall.

Chairman Lampert added two items to the agenda before the 2025 Rate Study study session - Billing Specialist Position and the District's Service Plan.

The Board unanimously approved the modified agenda.

Manager Glenn reported that Office Manager Elizabeth Marsh declined to keep both positions as the Office Manager and Billing Specialist. Although she is doing an excellent job with both positions, the amount of work is too much. An offer will be extended to one of the candidates interviewed last month.

Chairman Lampert said the District's Statement of Purposes should be reviewed every year by the Board. This topic will be added to a future Board meeting before the end of the year.

The Board directed staff to prepare the 2026 budget using the current rate methodology for 2026 without the minimum usage billing. Increases to water and sewer revenue will be based upon rate increases from Denver Water and Metro Water Recovery. Water tiered rates and sewer usage rates based on average winter water

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON SEPTEMBER 17, 2025; CONTINUED

use will be go into effect in 2027. Website postings and monthly bill inserts or notes will be provided to customers throughout 2026 notifying customers of the new rate strategy for 2027 with tips for water conservation. The reason for implementing tiered water rates and sewer fees based on average winter water use is to promote conservation, promote resource efficiency, and ensure equity for low-volume water users. The District is one of the only districts in the Denver area that does not use tiered-rate water billing and average winter water use for sewer billing. The Board directed staff to maintain its reserves because funding capital projects with reserves is much less expensive than funding projects with bonds or loans. The District does not have a mill levy.

There being no further business, the Board unanimously voted to adjourn at 8:51 pm.

READ AND APPROVED _____ DATED _____